APPLication TO JOIN IWDA

***INSTRUCTIONS***

*Please complete this cover letter in full. Send your completed cover letter along with your current resume to IWDA care of* [***jobs@iwda.org.au***](mailto:jobs@iwda.org.au) *by the advertised closing date. Applications with incomplete documentation may not be considered. Enquiries should also be sent to this email address.*

**PLEASE CONSIDER MY APPLICATION FOR**

|  |  |
| --- | --- |
| Position Title |  |

**ABOUT ME**

|  |  |
| --- | --- |
| Name |  |
| Street Address |  |
| Suburb |  |
| Postcode |  |
| Email |  |
| Phone |  |

1) I identify as

Female   Male\*

***\* Note: International Women’s Development Agency (IWDA) possesses a current EEO exemption and accepts applications from women only.***

2) I am an Australian Resident or holder of an approved appropriate work visa and am legally entitled to live and work in Australia

Yes  No\*\*

***\*\* Note: International Women’s Development Agency (IWDA) is not a registered sponsor for immigration and cannot accept applications from individuals who are not already legally entitled to live and work in Australia/ possess an approved, appropriate work visa.***

3) If an offer of employment is made I am willing to undergo probity checking relevant to the inherent requirements of the position, including (but not limited to) criminal record history check.

Yes  No

4) Are there any accommodations you require in order to participate in a selection process and/or employment with IWDA (for example, English as a second language, disability)?

Yes\*\*\*  No

***\*\*\* If yes, please provide details. Attach an additional sheet if required.***

Enter any cover letter content you wish to provide to assist in the consideration of your application.

*As a guide, content should not exceed 400 words and should focus on your suitability for the position based on the Position Description.*

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